



700 West Lake Avenue
 Bellefontaine, OH 43311
 Tel: 937-599-3774



APPLICATION FOR EMPLOYMENT

Please provide complete and legible information, and sign on page 6. An incomplete application may affect your consideration for employment. If necessary, attach a separate sheet for additional information. "SEE RESUME" is not a sufficient response to any question.

BT/AGC is committed to a policy of Equal Employment Opportunity and will not discriminate against an applicant or employee on the basis of race, color, religion, creed, national origin, sex, age, physical or mental disability, veteran or military status, genetic information, sexual orientation, or any other legally recognized protected basis under federal, state or local laws, regulations or ordinances. The information collected by this application is solely to determine suitability for employment, verify identity and maintain employment statistics on applicants.

Applicants with disabilities may be entitled to reasonable accommodation under the terms of the Americans with Disabilities Act and certain state or local laws. A reasonable accommodation is a change in the way things are normally done which will ensure an equal employment opportunity without imposing undue hardship on BT/AGC. Please inform the company's personnel representative if you need assistance completing any forms or to otherwise participate in the application process.

Last Name	First	Middle	Date of Application		
Street Address			Home Telephone		
City, State, Zip Code			Cellular Telephone		
Email Address					
Position Desired		Shift Desired	Date Available	Salary Desired	
Type of Employment Desired <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary		Are you legally authorized to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No (If hired, verification will be required consistent with federal law.)			
Are you at least 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no, you may be required to provide authorization to work.)		Do you now, or will you in the future, require immigration sponsorship for work authorization (e.g., H-1B)? <input type="checkbox"/> Yes <input type="checkbox"/> No (If hired, verification will be required consistent with federal law.)			
EDUCATION					
Level	Name and Location of School	Diploma or Degree (Credits Earned if No Degree)	Attendance Dates		Major
			From Mo/Yr	To Mo/Yr	
High School*					



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Business, Trade or Technical**				
College**				
Graduate School**				
Other*				

*If GED was earned, please provide date:

**If degree was received under a name other than that listed on this application, please provide your full name at the time the degree was awarded:

Degree: _____ Name At Time Earned: _____

Scholastic Achievements:

SKILLS AND QUALIFICATIONS

Summarize specific skills and qualifications acquired from employment or other experiences that are related to the position for which you are applying (e.g., computer skills, software applications, and foreign languages):

EMPLOYMENT HISTORY

Please provide a COMPLETE employment history, even if a resume is submitted with this application. List ALL employers, assignments, or volunteer activities that are relevant to the job for which you are applying, starting with the most recent, including military employment. Explain any gaps in employment in the "Comments" section below. Please use the "Employment History Continuation Sheet" if additional space is needed.

(1) Present/Most Recent Employer	Telephone	Dates Employed		Summarize the nature of the work performed and job responsibilities.
		From Mo/Yr	To Mo/Yr	
Address				
Job Title		Hourly Rate/Salary		
		Starting		



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Immediate Supervisor and Title	\$	per	
Type of Employment <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary <input type="checkbox"/> Other	Hourly Rate/Salary		
	Final		
Reason for leaving or why you are considering leaving?	\$	per	

If currently employed, may we contact for reference? Yes No

(2) Next Previous Employer	Telephone	Dates Employed		Summarize the nature of the work performed and job responsibilities.
		From Mo/Yr	To Mo/Yr	
Address				
Job Title		Hourly Rate/Salary		
		Starting		
Immediate Supervisor and Title		\$	per	
Type of Employment <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary <input type="checkbox"/> Other		Hourly Rate		
		Final		
Reason for leaving?		\$	per	

EMPLOYMENT HISTORY (Continued)

(3) Next Previous Employer	Telephone	Dates Employed		Summarize the nature of the work performed and job responsibilities.
		From Mo/Yr	To Mo/Yr	
Address				
Job Title		Hourly Rate/Salary		
		Starting		
Immediate Supervisor and Title		\$	per	
Type of Employment <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary <input type="checkbox"/> Other		Hourly Rate		
		Final		
Reason for leaving?		\$	per	

(4) Next Previous Employer	Telephone	Dates Employed		Summarize the nature of the work performed and job responsibilities.
		From Mo/Yr	To Mo/Yr	
Address				
Job Title		Hourly Rate/Salary		
		Starting		



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Immediate Supervisor and Title	\$	per	
Type of Employment <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary <input type="checkbox"/> Other	Hourly Rate		
	Final		
Reason for leaving?	\$	per	

COMMENTS (including explanation for gaps in employment):

REFERENCES

List three business/work references that are **NOT** related to you. If not applicable, list three school or personal references that are not related to you. *A telephone number is required for all references.*

Name	Telephone	Years Known	In what capacity did this person observe you or your work?

PROFESSIONAL LICENSES

List any professional license(s) that are related to the position for which you are applying and list state(s) in which licensed:

MEMBERSHIPS

List professional, trade, business, or civic associations that you consider relevant to the position for which you are applying (exclude information that would reveal race, color, religion, creed, national origin, sex, age, physical or mental disability, veteran or military status, genetic information, sexual orientation, or any other legally recognized protected basis under federal, state or local laws, regulations or ordinances).

Organization	Offices Held

SPECIAL ACCOMPLISHMENTS, PUBLICATIONS AND AWARDS

Exclude information that would reveal race, color, religion, creed, national origin, sex, age, physical or mental disability, veteran or military status, genetic information, sexual orientation, or any other legally recognized protected basis under federal, state or local laws, regulations or ordinances.

OTHER INFORMATION

Are you bound by any non-solicitation/non-compete agreement? Yes No

Have you ever interviewed with and/or worked for AGC or any of its affiliated companies, either directly or through another person, party, or company? Yes No

If yes, when?

Where?

If you have ever previously worked for AGC or any affiliated company, either directly or through another person, party, or company, please list your dates of service and the reason for separation/termination.

Are any relatives or friends currently employed at AGC Glass Company North America? Yes No

Name of employee(s)

Business unit where employed

What prompted your application to AGC Glass Company North America? Ad/Posting Friend
AGC Employee

Please indicate name of ad/posting/friend/employee: _____ Other _____

ADDITIONAL INFORMATION

Are you available to work shift work (i.e., consecutive 8 or 12 hours)? Yes No

APPLICANT’S CERTIFICATION AND AGREEMENT

PLEASE READ CAREFULLY

In accepting employment with Belletech/AGC Glass Company North America (the “Company”), I understand that the Company does not offer specific terms of employment unless expressly stated in a written contract for employment. I understand and agree that, if employed, my employment, having no specified term, is based upon mutual consent and may be terminated at will, with or without cause, by either the Company or me, without prior notice to the other, unless otherwise prohibited by law.

I understand that no representation, whether oral or written, by any representative or agent of the Company, at any time, can constitute an implied or express contract of employment. I further understand no representative or agent of the Company has the authority to enter into an agreement for employment for any specified period of time or to make any change in any policy, procedure, benefit or other terms or condition of employment other than in a document signed by the Director of Human Resources or an authorized representative.

I give the Company the right to investigate all references and to secure additional information about me. I release any and all of my references and former employers from any liability for any damage due to releasing information regarding me. I understand that this application is valid for six (6) months from the date listed on page 1 and that I must re-apply after that time if I wish to remain considered for employment.

I certify that all of the above information is true and complete, and I understand that any falsification or omission of information may disqualify me from further consideration for employment or, if hired, may result in termination regardless of the time elapsed before discovery.

Note: An offer of employment is conditioned upon complying with the Company’s requirements including, but not limited to, signing a separate disclosure and consent form prior to any background investigation. An offer of employment is also contingent upon satisfactorily passing the Company’s physical examination and/or drug screen, and upon the applicant’s ability to be bonded, if required, by the Company’s fidelity bond carrier.

MY SIGNATURE IS EVIDENCE THAT I HAVE READ AND AGREE WITH THE ABOVE STATEMENTS.

Applicant's signature _____

Date _____

Application submitted at: BELLETECH Bellefontaine, OH

(Name of AGC Location)